



FORWARD PLAN

14 September 2012 - 14 January 2013

Produced By:

**Democratic Services
City of York Council
Guildhall
York
YO1 9QN
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN

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FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/09/12 and 30/09/12 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Tenants & Leaseholders Annual Report 2011/12

Description: Purpose of Report: To provide all council tenants and leaseholders with progress and performance information about housing services.
The Cabinet Member is asked to approve the report to be distributed to tenants.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods
Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Jo Harrison, Service Development Officer, Email: jo.harrison@york.gov.uk, Tel: 01904 55 4340

Process: Contact report author

Consultees: Contact report author

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny

15/10/12

Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: Between 01/09/12 and 30/09/12 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Winter Maintenance Review

Description: Purpose of the report: This report informs the Cabinet Member of the work undertaken to review the Winter Maintenance policy in preparation for the next winter maintenance period from November 2012. The report outlines the changes recommended to maintain a cost effective, efficient winter maintenance service and seeks approval to this approach for amending the policy. Some of these amendments were piloted and reviewed during the winter season 2011/12, with a view to making them permanent policy for 2012/13. The Cabinet Member is asked to consider and decide upon options presented in the report. This item was due to be considered at the public meeting of the Cabinet Member on 7 August. A decision will now be made during September to allow the Cabinet Member further time to consider the policy.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Environmental Services
Lead Director: Director of City & Environmental Services
Contact Details: Martin Horner, General Manager - Civil Engineer
Tel: 01904 553128
martin.horner@york.gov.uk

Implications: Highways

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Martin Horner.

Process: Parish Councils
Snow Wardens
Consultees: Parish Councils
Snow Wardens

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Sustainability

Meeting Date: 27/09/12

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: The Future Management Arrangements for Public Open Space at Mayfield Grove, York

Description: Purpose of the report will be to provide the necessary assessment of the submitted tender documents and reasons for the preferred bidder, to secure the long-term management of the land designated as public open space at Mayfield Grove, York in accordance with the terms of a Section 106 Agreement dated 1997 attached to planning approval for housing development on adjacent land.

Cabinet Member is asked to consider the report and any representations and approve the appointment of the selected tender to secure the long term management/stewardship to the public open space land at Mayfield Grove, York.

Wards Affected: Dringhouses & Woodthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: David Warburton

david.warburton@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author David Warburton. Head of Design Conservation and Sustainable Development , Tel: 01904 55 1312, Email: david.warburton@york.gov.uk

Process: Please contact report author David Warburton.

Consultees: Please contact report author David Warburton.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 27/09/12

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Fair Price for Care – Residential & Nursing Care Fees

Description: Purpose of Report: To advise the Cabinet Member of the negotiations undertaken with the Independent Care Group on proposals to increase fee levels for the 21012-13 financial year paid to independent sector residential and nursing homes and to report on work undertaken on a fee modelling exercise to assess a “Fair Price for Care” to inform subsequent years fee levels. The report will ask the Cabinet Member to approve the proposed fee level increase for the 2012-13 financial year and note the work on a “Fair Price for Care” to inform subsequent years fee levels when setting budgets for 2013-14.

This item will now be considered by the Cabinet Member at a public meeting on Thursday 27 September at 4.30pm.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Adults, Children & Education

Contact Details: Graham Terry, Assistant Director Adult Provision and Transformation, Gary Brittain

graham.terry@york.gov.uk, gary.brittain@york.gov.uk

Implications: Financial, Legal

Level of Risk: 21-25 Register as corporate risk

Reason Key:

Making Representations: By email to the report author.

Process: Consultation has taken place with the Independent Care Group (ICG), the representative organisation of the majority of local care providers. The Council continues to be in regular dialogue with the ICG on this issue.

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Sustainability

Meeting Date: Between 01/10/12 and 30/10/12 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Bus Improvement Study

Description: Purpose of the report is to present a bus improvement study which considers the health of the bus service in York and which assesses whether or not the service is fit for purpose. The bus improvement study will make recommendations for alterations and improvements which might be made to the bus service itself as well as to the arrangements for managing the service.

Cabinet Member is asked to give consideration to the report recommendations and the courses of action proposed.

Consideration of this report has been delayed until October so further work can be undertaken.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Transport, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact the report author Andrew Bradley.

Process: Please contact report author Andrew Bradley.

Consultees: Please contact report author Andrew Bradley

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Corporate Services

Meeting Date: Between 01/10/12 and 31/10/12 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Lease to Manor School

Description: Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease. This item has slipped to allow more time to negotiate the lease. This item has now been slipped to September as Manor School is not yet in a position to proceed.

The reason this item has been slipped to an October decision is because officers are awaiting Manor School decision.

Wards Affected: Rural West York Ward

Report Writer: **Deadline for Report:**

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Vicky Japes, Philip Callow

vicky.japes@york.gov.uk, philip.callow@york.gov.uk

Implications: Legal, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Authors

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

City of York Capital Programme 201112
Committee Report for Lease to Manor School

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime & Stronger Communities

Meeting Date: Between 01/10/12 and 31/10/12
Keyword: Health; Crime & Disorder; Legal; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: National Service Planning Requirements for Environmental Health and Trading Standards Services

Description: Purpose of the report is to seek Member approval for the food and health and safety service plans
The Cabinet Member is asked to approve the annual service plans.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact: Matthew Boxall

Details:
matthew.boxall@york.gov.uk

Implications: C&C, Legal

Level of Risk: 01-03 Acceptable
Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater

than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/10/12 and 31/10/12 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Former Tenant Arrears Write Off's over £5k

Description: Purpose of Report: To ask the Cabinet Member to consider a request to write off of unrecoverable debts of Former Tenant Arrears over £5k.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods
Contact Denis Southall

Details: denis.southall@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author:

Process: Contact Report Author

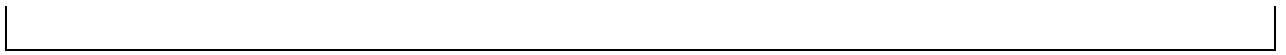
Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12



FORWARD PLAN ITEM

Meeting: Cabinet Member for Leisure, Culture & Tourism

Meeting Date: Between 01/10/12 and 31/10/12 **Keyword:**

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York Museums Trust (YMT) Funding 2013-18

Description: Purpose of report: The Cabinet will be asked to approve funding for the period 2013-18 in response to a business plan to be submitted by the Yorkshire Museums Trust. The Cabinet Member is asked to consider the report and approve the funding.

This report was withdrawn from consideration at the 6 December 2011 Cabinet meeting as it required additional financial work and to fit in with the timetable for the Council's budget process. This report was moved to the Decision Session - Cabinet Member for Leisure Culture Social Inclusion on 10th April, to allow the budget to be set by Council through the budget process. This report was moved to the June meeting to allow time for discussion with the YMT. This decision has now been deferred until October to allow more time for consultation with YMT.

Wards Affected:

Report Writer: Charlie Croft **Deadline for Report:** 22/05/12

Lead Member: Councillor Sonja Crisp
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications: Equalities, Financial, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making: Contact the report author, Charlie Croft Tel:

Representations: (01904) 551811 Email:
charlie.croft@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for York Museums Trust
(YMT) Funding 2008-13

York Museums Trust (YMT) Funding 2013-18

Call-In

If this item is called-in either pre or post
decision, it will be considered by Scrutiny
Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Housing; Adult Social Care; Health; Education; Environment; Property; Budget; Employment, jobs and careers; Business and industry; Leisure and culture

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Asset Management review

Description: Purpose of Report: To update Members on the Review of Corporate Assets.
Members are asked to note progress on Reviewing Council assets and agree principles to drive the review
Wards Affected: All Wards

Report Writer: Tracey Carter **Deadline for Report:** 27/09/12

Lead Member: Councillor Julie Gunnell
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Tracey Carter, Assistant Director - Finance Asset Management and Procurement, Tel: 01904 553419, Email: tracey.carter@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Asset Management review

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Be significant in terms of its effects on communities

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: City of York Local Development Framework

Description: Purpose of Report: The report considers the way forward for the Council with regard to the City of York Development Plan following the decision of Council on 12th July to withdraw from the LDF Core Strategy process. Members are asked to endorse a recommended way forward for a new development plan for York.

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 25/09/12

Lead Member: Cabinet Member for Transport, Planning & Sustainability
Lead Director: Director of City & Environmental Services
Contact Details: Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

Implications: Planning

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author for full details.

Process: Any new plan will be subject to a considerable amount of public consultation in line with the Planning regulation and the Council's SCI.

Consultees: Please contact report author for further details.

Background: City of York Local Development Framework

Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Be significant in terms of its effects on communities; Environment; Health; Science, technology and innovation

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Adoption of a Low Emission Strategy for York

Description: Purpose of Report: To consider the results of public consultation and to formally adopt the low emission strategy.

Members are asked to approve the report.

Wards Affected: All Wards

Report Writer: Mike Southcombe **Deadline for Report:** 24/09/12

Lead Member: Cabinet Member for Transport, Planning & Sustainability
Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk: 21-25 Register as corporate risk **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author: Mike Southcombe, Environmental Protection Manager, Email: michael.southcombe@york.gov.uk, Tel: 01904 55 1514

Process: Contact Report Author

Consultees: Contact Report Author

Background: Adoption of a Low Emission Strategy for York

Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Science, technology and innovation

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivery & Innovation Fund

Description: Purpose of Report: The report details Delivery & Innovation Fund (DIF) bids for consideration and approval by Cabinet. Members are asked to approve major DIF bids set out in the paper and note the other bids approved through delegated decisions.

Wards Affected: All Wards

Report Writer: Ian Graham **Deadline for Report:**

Lead Member: Cabinet Leader
Lead Director: Chief Executive, Director of Customer & Business Support Services

Contact Details: Ian Graham, Head of Performance and Innovation
ian.graham@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author, Ian Graham, Head of Performance and Innovation, Tel: 01904 55 3406 Email: ian.graham@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Delivery & Innovation Fund

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Devolution of Major Transport Scheme Funding

Description: Purpose of Report is to consider:
1) Dft's latest position on devolving Major Scheme Transport funding;
2) Formalisation of York's role in the fund and
3) Priority outcomes/schemes for consideration for funding.

Cabinet Members are asked to make a decision on 1-3 above.

The report has been slipped to the 9 October Cabinet Meeting as there has been a delay in the government announcement of the Devolved Major Funding. As a direct result wider consultation is required with NYCC, LCR and others before the report can be progressed.

(report formerly called Leeds City Region City Deal)
All Wards

Wards Affected:

Report Writer: Richard Wood **Deadline for Report:** 27/09/12

Lead Member: Cabinet Member for Transport, Planning & Sustainability
Lead Director: Director of City & Environmental Services
Contact Details: Richard Wood, Assistant Director Strategic Planning and Transport

richard.wood@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason:** A decision which is

Key:

likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Please contact report author Richard Wood.

Process: Internal consultation.

Consultees: Communications, Finance and Legal.

Background Documents: West Yorkshire Transport Fund

Call-In

If this item is called-in either pre or post

15/10/12

decision, it will be considered by Scrutiny
Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property; Budget

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Admin Accommodation Portfolio - further property rationalisation

Description: Purpose of Report: to detail the outcomes of the further rationalisation of the Admin Accommodation Portfolio. Members are asked to approve the investment of savings to ensure a consistent working environment of the remaining buildings with the Admin Accommodation Portfolio.

Wards Affected: All Wards

Report Writer: Tracey Carter **Deadline for Report:** 27/09/12

Lead Member: Councillor Julie Gunnell
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications Equalities, Financial, ITT, Property

Level of Risk: **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are

significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Contact Report Author: Tracey Carter, Assistant Director, Assistant Director - Finance Asset Management and Procurement, Tel: 01904 55 3419 Email: tracey.carter@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Admin Accommodation Portfolio - further property rationalisation

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/10/12

Keyword: Property; Employment, jobs and careers; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Disposal of Hungate site

Description: Purpose of Report: To agree the sale of the Hungate site.
Members are asked to recommend to full Council the sale of the Hungate site and the reprofiling of the Capital Programme
Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 27/09/12

Lead Member: Cabinet Member for Corporate Services
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications: Financial, Property

Level of Risk: 01-03 Acceptable **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are

significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Contact Report Author: Tracey Carter, Assistant Director - Finance Asset Management and Procurement, Tel: 01904 55 3419, Email: tracey.carter@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Disposal of Hungate site

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

15/10/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 25/10/12

Keyword: Be significant in terms of its effects on communities; Budget; Health, well-being and care; Life in the community

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Options for the Ongoing Provision of Children's Home Places within the City

Description: Purpose of Report: The report will set out options for the provision of children's home facilities within the city. The 2012-14 budget requires savings of £200k, so options are considered to allow this to happen whilst continuing to ensure that high quality provision is available. The Cabinet Member will be asked to decide on the most appropriate route to achieve the financial targets whilst delivering the required quality of service.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Howard Lovelady

howard.lovelady@york.gov.uk

Implications C&C, Equalities, Financial

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: By email to the report author, Howard Lovelady, Head of Services Resources, Email: howard.lovelady@york.gov.uk, Tel: 01904 555357

Process: Limited consultation has taken place with staff to allow consideration of any alternative arrangements at Wenlock Terrace which might achieve the desired outcomes. Further consultation will take place with partners based on the preferred options of the Cabinet Member.

Consultees: Staff

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 25/10/12

Keyword: Budget; Health; Health, well-being and care; Life in the community; Public order, justice and rights

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Establishment of the Integrated Family Service Incorporating the Troubled Families initiative

Description: Purpose of Report: The report will describe the development of an Integrated Family Service for the City. This service, which will incorporate York's response to the government's Troubled Families initiative, will provide early help and support to families across the City. The report will explain how this service will work with schools and other agencies as part of a wider early intervention approach that prevents family problems from escalating.

The Cabinet Member will be asked to approve the establishment of the new integrated service.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Eoin Rush, Assistant Director Children's Specialist Services

eoin.rush@york.gov.uk

Implications C&C, Equalities, Financial, Resources, Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author

Process: There has been extensive consultation to date including

presentations to a variety of multi agency strategic partnerships across the City, workshops with key staff affected, online mailbox arrangements and a regularly updated Frequently Asked Questions publication.

There is also a representative from Unison on the project steering group.

Consultees:

This new service brings together a range of existing teams and professionals into one integrated service. There has been extensive consultation with those staff 'in scope' of this new service and other agencies in the City including, schools, health services, the Police and with colleagues in the private and voluntary sector.

The consultation process is ongoing. Consultation with those families likely to benefit from the new service is planned.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 25/10/12

Keyword: Education; Education and skills; Life in the community

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Applefields Satellite Provision

Description: Purpose of Report: The report will set out arrangements to maintain a satellite provision (in a mainstream secondary school) for selected pupils at Applefields School when the current provision at Burnholme Community College ends in Summer 2014.

The Cabinet Member will be asked to consider and approve the proposals for the alternative satellite provision.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Eoin Rush, Assistant Director Children's Specialist Services

eoin.rush@york.gov.uk

Implications: Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author

Process: In preparing the report consultation will have been undertaken within the education community on both the principles which should underpin identifying a suitable alternative location and the recommended outcome of an option compliant with those principles. The Parents

who's children currently attend the existing satellite will have been fully engaged in shaping and commenting upon the recommendation to cabinet member.

Consultees: School Leaders and Chairs of Governors and parents

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 25/10/12

Keyword: Budget; Health, well-being and care

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Establishment of Looked After Children's Support Service

Description: Purpose of Report: The report will set out the plans to develop a new Looked After Children's Support Service. This new service will facilitate supervised contact between children who are looked after and their parents. The service will operate from a single venue and provide professional oversight and assessment of all contact arrangements.

Members will be asked to approve the establishment of the service and financial implications of its establishment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Eoin Rush, Assistant Director Children's Specialist Services
eoin.rush@york.gov.uk

Implications: Financial, Resources

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author

Process: A process of extensive consultation is underway. The consultation includes workshops with those existing staff who are 'in scope' of this development. Direct consultation via an online mailbox is available and a

regularly updated Frequently Asked Questions document is published.

Consultees: Consultees include those existing staff currently 'in scope' for the new service, the wider network of children's agencies in York.

Consultation with colleagues from the Child and Family Court Advisory Service is planned and this feedback will be included in the report.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: Between 01/11/12 and 30/11/12
Keyword: Education; Budget; Economics and finance; Government, politics and public administration; Education and skills

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: School Funding Reforms 2013/14

Description: Purpose of Report: The report will describe the DfE's reform of the school funding system which is being implemented from April 2013/14. It will also set out the proposed York Schools Funding Formula for 2013/14 compliant with the new regulations following consultation with schools and the York Education Partnership. The Cabinet Member is asked to approve the new York Schools Funding Formula for 2013/14

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Richard Hartle, Head of Finance:Adults, Children and Education

richard.hartle@york.gov.uk

Implications Equalities,Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author, Richard Hartle, Head of Finance (ACE), Email: richard.hartle@york.gov.uk, Tel: 01904 554225

Process: In preparing the report consultation has been undertaken within the education community.

Consultees: School leaders and chairs of governors

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime & Stronger Communities

Meeting Date: Between 01/11/12 and 30/11/12 **Keyword:** Health; Crime & Disorder; Legal; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Sales of Age Restricted Products

Description: Information on the work undertaken by the council's Trading Standards team to prevent the illegal sales of age restricted products.

Purpose of the report is to seek Member approval for the plan of action in relation to the enforcement of age restricted products including tobacco and spray paint in accordance with the council's legal obligations.

Members are asked to approve the annual plan of action.

This decision will now be made during November instead of October as the report needs re-writing due to a change in government guidance.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications: C&C, Legal

Level of Risk: 01-03 Acceptable **Reason Key:** A decision which is likely to result in the Council incurring

expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author

Process: Contact Report Author

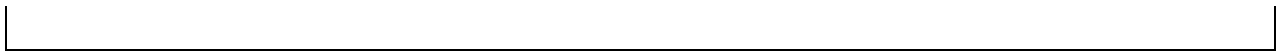
Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12



FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: Between 01/11/12 and 30/11/12 **Keyword:** Environment

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Advance Programme Highway Maintenance 2013-14

Description: Purpose of Report: This report proposes a programme of highway works for 2013-2014. The Cabinet Member is asked to approve the schemes in order to carry out the advanced design and conform to the Traffic Management Act.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Environmental Services

Lead Director: Director of City & Environmental Services

Contact: Andy Binner

Details: Andy.Binner@york.gov.uk

Implications: Highways

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Please contact report author Andy Binner, Head of Highway Infrastructure, Tel: 01904 553231, Email: andy.binner@york.gov.uk

Process: Please contact report author Andy Binner.

Consultees: Please contact report author Andy Binner.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: Between 01/11/12 and 30/11/12 **Keyword:** Environment

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Petition Requesting The Ruddings, Wheldrake to be Resurfaced

Description: Purpose of Report: To present the petition from John Street requesting the road be resurfaced. The Cabinet Member is asked to consider the options of officers and approve the recommendations made by officers.

Wards Affected: Wheldrake Ward

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Environmental Services

Lead Director: Director of City & Environmental Services

Contact: Andy Binner

Details: Andy.Binner@york.gov.uk

Implications: Highways

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Andy Binner. Head of Highway Infrastructure, Tel: 01904 553231, Email: andy.binner@york.gov.uk

Process: Please contact report author Andy Binner.

Consultees: Please contact report author Andy Binner.

Background Documents:

Call-In

If this item is called-in either pre or post

17/12/12

decision, it will be considered by Scrutiny
Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword: Environment

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Approval of the City of York Council Surface Water Management Report

Description: Purpose of Report: Investigations have been carried out to determine the causes of surface water flooding at locations across the council's area. On the basis of this, the plan makes recommendations to manage flood risk from this source in the future.

Cabinet is asked to approve the recommendations of the Surface Water Management Plan report.

Wards Affected: All Wards

Report Writer: Mike Tavener **Deadline for Report:** 25/10/12

Lead Member: Cabinet Member for Transport, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Mike Tavener, Project Manager

Tel: (01904) 554173
mike.tavener@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact the report author Michael Tavener. Flood Risk Manager, Tel: 01904 553504, Email: michael.tavener@york.gov.uk

Process: Please contact report author Michael Tavener for details.

Consultees: Flood risk management authorities and internal partners.

Background Documents: Approval of the City of York Council Surface Water Management Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword: Be significant in terms of its effects on communities

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Realising the Vision for a Fair and Inclusive Council

Description: Purpose of the report: The public sector duties in the Equality Act 2010 support public bodies to improve quality of life outcomes in their areas. They came into effect in April and September 2011. The report will summarise the duties as outlined in legislation and how the government and the Equality and Human Rights Commission expect us to meet them. It will outline proposals for action to meet the duties and also minimum standards for these actions. Cabinet will be requested to consider and approve the actions proposed in the report.

This item was slipped to the February meeting to allow more time to develop an action plan for excellence for the Equalities Framework for Local Government. It was then slipped to the April meeting to coincide with setting equality outcomes for the Council and then to the July meeting to take account of the output of stage two of the Fairness Commission. The item has now been slipped to the November meeting to allow further time for consultation.

Wards Affected: All Wards

Report Writer: Charlie Croft, Evie Chandler **Deadline for Report:** 23/10/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture, Evie Chandler

charlie.croft@york.gov.uk, evie.chandler@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report authors

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Committee Report for Equality Act 2010 - Implementing the public sector duties in City of York Council

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12
Keyword: Health, well-being and care; Information and communication; Life in the community

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Developing a Thriving Voluntary Sector

Description: Purpose of report: To outline the City of York Council's proposed role/obligations as part of a Voluntary Sector Strategy for the City of York.
Members are asked to approve the actions identified for CYC within the Citywide strategy.

Wards Affected: All Wards

Report Writer: Adam Gray
Deadline for Report: 25/10/12

Lead Member: Cabinet Member for Leisure, Culture & Tourism, Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods
Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable
Reason Key:

Making Representations: Contact Report Author, Adam Gray, Senior Partnership Support Officer (VCS), Email: adam.gray@york.gov.uk, Tel 550 1053

Process: Contact Report Author

Consultees: Voluntary Sector Bodies

Background Documents: Developing a Thriving Voluntary Sector

Call-In

If this item is called-in either pre or post

19/11/12

decision, it will be considered by Scrutiny
Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q2 Finance & Performance Monitor 2012/13

Description: Purpose of Report: To provide members with an update on the 2012/13 finance and performance information. Members are asked to note the issues.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 25/10/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact: Debbie Mitchell

Details: debbie.mitchell@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Debbie Mitchell, Corporate Finance Manager, Tel: 01904 55 4161 Email: debbie.mitchell@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Q2 Finance & performance monitor 2012/13

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: The Big York Survey

Description: Purpose of Reprt: The report outlines findings from the Big York Survey, along with their implications and provides details of the work initiated as a result of those findings.

Members are asked to note the content of the report.

Wards Affected: All Wards

Report Writer: Ian Graham **Deadline for Report:** 25/10/12

Lead Member: Cabinet Leader

Lead Director: Chief Executive

Contact Details: Ian Graham, Head of Performance and Innovation

ian.graham@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Ian Graham, Head of Performance and Innovation, Tel: 01904 55 3406 Email: ian.graham@york.gov.uk

Process: The report is the product of a public consultation exercise.

Consultees: Contact Report Author

Background Documents: The Big York Survey

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12



FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword: Leisure and culture

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Community Stadium Project Future Governance arrangements

Description: Purpose of Report: A decision is required on the new governance arrangements for the project as well as a decision on the lease and interim management arrangements at Waterworld/Huntington Stadium. The report will also contain an update on the business plan and procurement process for the Design, Build and Operate tender.

Cabinet Members will be asked to approve the governance arrangements proposed and note the progress in other areas.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Tim Atkins **Deadline for Report:** 25/10/12

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of City & Environmental Services

Contact: Tim Atkins

Details: tim.atkins@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Tim Atkins. Community Stadium Project Manager, Tel 01904 55 1421, Email: tim.atkins@york.gov.uk

Process: Please contact report author Tim Atkins.

Consultees: Please contact report author Tim Atkins.

Background: Community Stadium Project Future Governance

Documents: arrangements

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword: Housing; Budget; Economics and finance; Business and industry; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Technical reforms to Council Tax

Description: Purpose of Report: To approve amendments to council tax exemptions and annual billing information. Members are asked to approve the recommended changes in the report.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 23/10/12

Lead Member: Councillor Julie Gunnell
Lead Director: Director of Customer & Business Support Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are

equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Contact Report Author: David Walker, Head of Financial Procedures, Tel: 01904 552261, Email: david.walker@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Technical reforms to Council Tax

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Smarter York

Description: Purpose of Report: To update Cabinet on progress with Smarter York.
Members will be asked to agree a "Smarter Charter".

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 25/10/12

Lead Member: Councillor David Levene

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications: Financial, M&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Charlie Croft, Assistant Director (Communities, Culture and Public Realm), Tel: 01904 553371, Email: charlie.croft@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Neighbourhood Working Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/11/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Investment in York's Market

Description: Purpose of Report: To propose an outline scheme for the refurbishment and modernisation of York's Market and the services provided to traders.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 25/10/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications: Financial, Property

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author: Charlie Croft, Assistant Director (Communities, Culture and Public Realm), Tel: 01904 553371, Email: charlie.croft@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Investment in York's Market

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

19/11/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/12/12 and 31/12/12 **Keyword:** Be significant in terms of its effects on communities; Housing

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Choice Based Lettings Common Allocations Policy

Description: Purpose of Report: To review and update North Yorkshire Choice Based Lettings Common Allocations Policy in light of national legislative changes and twelve month review. Members are asked to agree changes to the allocations policy.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications: Equalities

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: To Becky Ward

Process: Research, consultation and production of report. Circulation of draft report. This report also has to be agreed by eight other Partner agencies/Local Authorities

Consultees: Sub regional consultation with agencies, Partners and communities.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

21/01/13

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Alternative Delivery Models for Cultural Services

Description: Purpose of report: This report asks the Cabinet for permission to further develop a proposal for an alternative delivery model for cultural services. The report will ask the Cabinet to note the initial feasibility work undertaken; agree to the proposal being further developed; agree a consultation plan on the proposal.

This report was slipped to the June meeting to allow time for public consultation. It was then slipped to the September meeting to allow more time to consider the implication of the review of learning skills strategy. The report has now been deferred to the December meeting to allow more time for consultation.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 22/08/12

Lead Member: Councillor Sonja Crisp
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications: Equalities, Legal

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact the report author - Charlie Croft, Assistant Director (Lifelong Learning & Culture), Tel: 01904 551811 Email:

charlie.croft@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Alternative Delivery Models for Cultural Services

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword: Crime & Disorder

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Use of Mosquito Devices to Tackle Anti-social Behaviour

Description: Purpose of the report: The report outlines options for the local authority to ban the use of mosquito devices as a mechanism to address anti-social behaviour involving young people in York. Members are asked to consider the options and take a decision on the banning of Mosquitos in York.

Wards Affected: All Wards

Report Writer: Jane Mowat **Deadline for Report:** 22/11/12

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jane Mowat, Director

jane.mowat@york.gov.uk

Implications: C&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Jane Mowat, Director of Safer York Partnership, Tel: 01904 669077, Email: jane.mowat@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Use of Mosquito Devices to Tackle Anti-social Behaviour

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword: Be significant in terms of its effects on communities; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Garden Waste Collection

Description: Purpose of the report is to set out options for the delivery of savings approved for green waste collection.

Cabinet is asked to consider the options and recommendations contained within the report.

This report has been slipped to the December meeting because further investigation is required into alternative options before the report can be presented to Cabinet.

Wards Affected: All Wards

Report Writer: Roger Ranson **Deadline for Report:** 20/11/12

Lead Member: Cabinet Member for Environmental Services

Lead Director: Director of City & Environmental Services

Contact Details: Roger Ranson, Assistant Director Economy and Asset Management

roger.ranson@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact report author Roger Ranson.

Process: Please contact report author Roger Ranson.

Consultees: Please contact report author Roger Ranson.

Background Documents: Green Waste Collection

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword: Be significant in terms of its effects on communities; Housing; Crime & Disorder; Environment; Legal; Budget

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Accreditation Schemes - Recognising Good Landlords

Description: Purpose of Report: To advise Members of the different options to raise standards in the private rented sector. Members are asked to select and confirm a scheme. This report has been slipped to the Cabinet Meeting in December due to a delay in bringing forward the consultation.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 24/09/12

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods
Contact: Ruth Abbott

Details:

Implications: C&C, Equalities, Resources, Legal

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author - Ruth Abbott

Consultees: Landlords/letting agents/colleges of further education and tenants.

Background Documents:

Accreditation Schemes - Recognising Good Landlords

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword: Be significant in terms of its effects on communities; Housing; Budget; Economics and finance

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Council Tax Support Decision Paper

Description: Purpose of Report: To place in front of Full Council a Council Tax support scheme for 2013/14 for approval
Members are asked to approve the scheme

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 20/11/12

Lead Member: Councillor Julie Gunnell
Lead Director: Director of Customer & Business Support Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications: Equalities, Financial

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author: David Walker, Head of Financial Procedures, Tel: 01904 552261, Email: david.walker@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Council Tax Support Decision Paper

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York800 and 2012: The Legacy

Description: Purpose of Report: To update Cabinet on events held during 2012 and to plan the legacy.

Wards Affected: All Wards

Report Writer: Jo Gilliland, Gill Cooper **Deadline for Report:** 22/11/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Gilliland, Head of Sport & Active Leisure, Gill Cooper, Head of Arts Services

jo.gilliland@york.gov.uk, gill.cooper@york.gov.uk

Implications: Equalities, Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Authors: Gill Cooper, Jo Gilliland, Head of Arts, Heritage & Culture, Tel: 01904 554671, Email: gill.cooper@york.gov.uk and Jo Gilliland, Head of Sport and Active Leisure, Tel: 01904 55 3434, Email: jo.gilliland@york.gov.uk

Process: Contact Report Authors

Consultees: Contact Report Authors

Background Documents: York800 and 2012: The Legacy.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12 **Keyword:** Information and communication; People and organisations

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Final Report of the E-Planning Facilities Review

Description: Purpose of Report: To present Cabinet with the final report arising from the E-Planning facilities review
Members are asked to approve the recommendations arising from the review

Wards Affected: All Wards

Report Writer: Tracy Wallis **Deadline for Report:** 25/10/12

Lead Member: Councillor Dave Merrett
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracy Wallis
Tel: 01904 552062
tracy.wallis@york.gov.uk

Implications: Financial, Legal, Planning

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Tracy Wallis, Scrutiny Officer, Tel: 01904 55 1714 Email: tracy.wallis@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Final Report of the E-Planning Facilities Review

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/12/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Neighbourhood Working Update

Description: Purpose of Report: To update Cabinet on progress with the new Neighbourhood Working model.
Cabinet will be asked to note the progress to date.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 22/11/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications: Equalities, Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author: Charlie Croft, Assistant Director (Communities, Culture and Public Realm), Tel: 01904 553371, Email: charlie.croft@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Neighbourhood Working Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

17/12/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 12/12/12
Keyword: Be significant in terms of its effects on communities; Adult Social Care; Life in the community

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Resource Allocation and Personalised Budgets

Description: Purpose of Report: The report will set out how we will improve the way we allocate resources to residents who need adult social care to allow them to make real choices about how they can be supported.

The Cabinet Member will be asked to agree a refreshed Contributions Policy for adult social care.

This item will now be considered by the Cabinet Member at a public meeting on Thursday 27 September at 4.30pm.

To ensure meaningful consultation can take place, this item will now be heard at a public Decision Session in December (date to be confirmed) as more detailed work will be needed on the impact for customers and this cannot take place until more technical work is completed.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Adults, Children & Education

Contact Details: Kathy Clark, Assistant Director (Commissioning and Partnerships)
kathy.clark@york.gov.uk

Implications Equalities, Financial

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: By email to the report author.

Process: We will consult through our partnership arrangements

Consultees: User led organisations and voluntary sector groups

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

21/01/13

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/01/13 and 31/01/13 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Proposed changes to the City of York Council (Housing) Tenancy Agreements (Secure, Introductory) and license agreements (general needs stock)

Description: Purpose of the report: To seek Cabinet Member approval for proposed changes to the said documents as required by changes in legislation, as well as other desirable changes.
Members are asked to endorse the proposed changes based so that new tenancy agreements can be issued to tenants.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Denis Southall, Housing Landlord Service Manager, Tel: 01904 551298, Email: denis.southall@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background

Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

25/02/13

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/01/13 and 31/01/13 **Keyword:** Housing; Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of the Allocations Policy

Description: Purpose of Report: To set out the proposed changes to the Allocations Policy.
The Cabinet Member is asked to approve the changes to the Allocations Policy.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods
Contact Details: Yvonne Burns, Support Services Team Leader - Housing, Becky Ward, Service Manager

yvonne.burns@york.gov.uk, becky.ward@york.gov.uk

Implications Equalities, Legal

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author: Yvonne Burns, Support Services Team Leader (Housing), Email: yvonne.burns@york.gov.uk, Tel: 01904 55 1245

Process: via email

Consultees: Stakeholders and customers on the allocations register.

Background Documents:

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on:

25/02/13